

## Multi-Family Housing Project Manager (Architecture)

We are seeking a highly qualified Project Manager with in-depth experience in multi-family housing projects and a minimum of 10+ years of relevant professional experience. The ideal candidate is team-oriented and has experience working with a team to create and coordinate documents and construction administration. This position is full-time. Compensation is based on experience and skill-set. The successful candidate must be legally authorized to work in the United States.

### Qualifications:

- Bachelor's degree in Architecture
- 10+ years of post-academic Project Management experience at an Architecture firm.
- Interested in growing into a Studio Leadership roll.
- Experience with multi-family housing projects.
- Proficiency in SketchUp, Revit, Microsoft Office, and Bluebeam.
- Extensive knowledge of architectural design, detailing, building materials, building codes, and constructability.
- Exceptional management, organizational, design, and communication skills.
- Understanding and development of drawings from Schematic Design through Construction Documents.
- Comfortable tracking plans through entitlements and permitting with the local jurisdiction and responding to planning and plan check comments.
- Proficient in coordinating drawings with consultants.
- Knowledge of constructability and detailing.
- Proficient in Construction Administration including responding to RFI, reviewing submittals, issuing addendums and issuing bulletins.
- Applicants must be highly organized and detail oriented. Must excel in working collaboratively and effectively with the ability to work on fast-paced projects through all phases of the project delivery, while fostering team spirit and an atmosphere of teaching and learning.

We offer competitive benefits, including, medical, dental, vision and life insurance in addition to a matching 401K program. To apply, please send your resume and portfolio to [careers@lowneyarch.com](mailto:careers@lowneyarch.com).