



*Job Description: **Project Architect***

About Us

Síol Studios was established in 2007 as a multidisciplinary firm delivering high-end residential and commercial design. Our practice represents an integral design philosophy that responds to the architecture of both self and place. Founded on the guiding principles of respect, responsibility and awareness, our methodology reflects a multidisciplinary approach and a deep rooted commitment to sustainability. As experienced designers, artists and educators we use the collective diversity of our past experiences to offer insightful solutions that are unique to every project.

The Role

As Project Architect with Síol Studios you will be in charge of coordinating a team effort on projects ranging from residential estates to a wide variety of commercial buildings. As the Project Architect, you must ensure that the team, both internally and externally, is working effectively and keeping to schedule and budget. This involves analyzing progress and communicating any needs and concerns to employees. We value team members with an entrepreneurial spirit and a keen eye for detail in this creative, fast-paced environment.

Responsibilities

Ability to work primarily independent from Principal on the following:

- Oversee architectural process from initial design to construction administration for medium to large-scope projects with many complexities; delegating tasks among the project team and consultants
- Strategically manage project team to ensure that client specifications and expectations are met regarding design intent, budgets, estimates, and schedules for assigned projects
- Direct and educate the team in navigating drawings/submittals through permit offices as projects require; Lead the development of the design and construction documents
- Participate in all phases of design, definition of scope, selection of items for investigation, and development of novel concepts and methods
- Resolve challenging technical and design issues with the team to produce innovative, technical and constructible solutions
- Review structural engineers and other consultants' drawing sets for conformity
- Work with team to conduct site analyses and code review
- Conduct client presentations; Liaise with client's administration and various internal teams
- Construction Administration which may include bringing a contractor on board, participating in walk-throughs with potential contractors, collecting bids, reviewing bids with the client, and engaging the chosen contractor
- Flexibility to focus on concurrent projects in various stages of development

- Toggle between jobs and tasks, and keep junior staff productive; Assist junior staff to create and maintain internal systems for project management
- Help to cultivate a culture of collaboration, growth, and innovation

Requirements

- Must be a licensed architect in state of California
- Bachelor's or Master's Degree in Architecture from an accredited school
- 10+ years of experience working in Architecture; majority of experience in high end residential preferred
- 5+ years of project management experience
- Proficient in AutoCAD required; experience with ArchiCAD preferred
- Proficient in Adobe CSuite and Google Suite preferred
- Knowledge of building codes, design standards, and permitting
- Interest in historic precedents, urban planning and new urbanism, craft, and materiality a plus
- Traditional design and freehand drawing preferred
- Proficiency in the production of Construction Documentation
- Able to manage time and meet deadlines efficiently
- Positive, innovative, and capable approach to problem solving
- Be flexible, adaptable to new technologies and willing to learn
- Collaboration with a variety of other disciplines including Landscape Architecture and Interior Design team members

Benefits

- \$110,000 - \$160,000 salary per year + bonus incentives, depending on experience
- **100% Company-Paid:** Medical, vision, and dental insurance
- **PTO:** 15 days per year
- **Paid Holidays:** 9 paid holidays + 2 additional floating holidays
- **401(k) with 4% employer match**
- **Life and disability insurance coverage**
- **Commuter Benefit**
- **Cell Phone:** \$100/month cell phone reimbursement
- **Education Reimbursement:** Compensation for select continued educational opportunities including reimbursement for passed professional licensure exams
- Twice annual team day trips to enjoy experiences together such as architecture tours, walking tours, museum visits

We are an equal opportunity employer, welcome diversity in the workplace and adhere to the San Francisco Fair Chance Ordinance. We look forward to meeting with you!